

Special Education Activity Dates 2017 – 2018

Missing reporting due dates included below may count against district determinations and or result in a finding of non-compliance.

Due Date	Activity	Completed By	Description	Contact
October 13, 2017	Part B Application	District/ Charter	Required for eligibility for IDEA Part B and Preschool funds. (http://sde.idaho.gov/sped/funding/) IDEA Part B Application	Anthony Mukuna 332-6916
October ISEE Upload	GSFR	District/ Charter	Districts and charters begin uploads for GSFR	Alisa Fewkes 332-6919 Paul Kleinert 332-6925
November ISEE Upload	Child Count	District/ Charter	Special education Child Count data will be obtained through the Special Education file submitted in the ISEE file upload in November. Child Count Manual with codes and definitions: http://www.sde.idaho.gov/site/special_edu/child_count.html	For upload issues contact SDE Support at: 332-6923 Alisa Fewkes 332-6919
November 30, 2017	GSFR	District/ Charter	All materials required for GSFR uploaded to the CTT	Alisa Fewkes 332-6919 Paul Kleinert 332-6925
December 15, 2017	Child Count Review	SDE and District/ Charter	Child Count data obtained from the ISEE will be available on the Secure Server in the Data Verification folder for review and certification. https://sftp.sde.idaho.gov/login.html	Alisa Fewkes 332-6919
January 5, 2018	2017-18 Mini Grant – Hard to Fill Positions Reimbursement Requests Claims Due	District/ Charter	Last day to file or request an extension for reimbursement for the Hard to Fill Positions mini-grant awards. Request form is located under <i>Forms</i> at (http://sde.idaho.gov/sped/funding/) email amukuna@sde.idaho.gov	Anthony Mukuna 332-6916
January 12, 2018	Application for Tuition Equivalency Funds	District/ Charter	Special education students' application for tuition equivalency funds. Located under <i>Forms</i> at (http://sde.idaho.gov/sped/funding/) <i>Forms</i>	Anthony Mukuna 332-6916
February 1, 2018	Certification of Child Count Data	District/ Charter	Districts, LEAs, and charter schools must submit certification of Child Count data from the November ISEE file upload. Child Count data obtained from the November ISEE upload available December 2017 on the Secure Remote File Manager for review and certification. https://sftp.sde.idaho.gov/login.html?lang=english	Alisa Fewkes 332-6916
March 9, 2018	Coordinated Early Intervening Services	District/ Charter	Report amount reserved for CEIS, # of students receiving services, and # of SPED students. Located under <i>Forms</i> at (http://sde.idaho.gov/sped/funding/) email to amukuna@sde.idaho.gov	Anthony Mukuna 332-6916

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April 1, 2018	Charter School Significate Expansion/ Enrollment	Charters	Any charter school who has a significant expansion of enrollment due to adding a new grade or increase of school enrollment within existing grades can request those additional students be added in advance of the upcoming federal program allocations. Qualifications and Request form is located under <i>Forms</i> at (http://sde.idaho.gov/sped/funding/) email to amukuna@sde.idaho.gov or efather@sde.idaho.gov	Anthony Mukuna 332-6916 or Elmira Feather 332-6900
May 2, 2018	Survey Contact Information	District/ Charter	Final submission of contact information for Parent Involvement (Indicator 8) and Post School Outcome (Indicator 14) surveys.	Paul Kleinert 332-6925
June 2018	Determinations	SDE	Determination notices for FY 2016 (July 1, 2016 to June 30, 2017) will be issued to districts.	Alisa Fewkes 332-6919
June ISEE Upload	Special Education ISEE Data Collections	District/ Charter	Districts must have the following data uploaded to ISEE on or before the June ISEE upload timelines:	Alisa Fewkes 208-332-6919
			Discipline: Reported at the building level. Reports suspension incidents for students with disabilities. Reports the number of expulsions of students with and without disabilities and whether they received services during the expulsion. Every school building must file the report even if they had no suspensions.	
			60-day Timeline: Reported at the district level. Reports students, age 3 through 21, for whom parental consent was obtained for an <u>initial</u> special education eligibility assessment, conducted within 60 days of receiving parental consent for the evaluation. Was the eligibility determined within 60 days of receipt of parent consent? If late, how many days late and the reason for the delay.	
			Early Childhood Transition: Reported at the district level. Reports students who received services from the Idaho Infant Toddler Program and turned three between July 1, 2017 and June 30, 2018 and were referred for evaluation to the school district. Charter schools are exempted because they serve no preschool students.	
Exit: Reported at the district level. Reports students age 14-21 who exited special education program or moved out of the district. Collected through the ISEE Special Education Template.				

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Due Date	Activity	Completed By	Description	Contact
June 30, 2018	Early Childhood Outcomes	District	Districts with an Early Childhood program must have entry and exit data posted for all students who are exiting the program, have participated in the program for 6 months or more, and will be Kindergarten eligible for the 2018-2019 school year. https://www.sde.idaho.gov/ECOutcome/default.aspx	For login questions contact Paul Kleinert 208-332-6925