Course Title:
Teaching Secondary Transition Digital Literacy Skills to Students with Disabilities – College Track

Number of Credits:
1

Course Location/Format:
This is an online course using the Idaho Training Clearinghouse Learning Management System (LMS) at the Center on Disabilities and Human Development at the University of Idaho. There are no face-to-face classes. The web link for the LMS is: https://idahotc.com/lms

Instructor Name:
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Co-Instructor: Alison Lowenthal, M.A, Idaho Division of Vocational Rehabilitation

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Course Description:
This course is designed to equip educators with the knowledge to teach students with disabilities many of the needed computer skills to excel in a digital world. The goal of digital literacy is to teach and assess digital concepts and skills so that students can use computer technology in everyday life to develop new social and economic opportunities. Teachers will be exposed to a range of computer technology and how this technology can be taught to students to prepare students to access employment and postsecondary education opportunities.

College Track
The College Track will prepare you to teach students the digital literacy skills that they need to select and apply for postsecondary education.

This track includes the following modules:
1. Introduction to Communicating Online
2. Deciding on a Technical Education or College
3. Applying for College and Housing
4. Applying for Financial Aid
5. Following Up

Module process:
1. View the short introduction video.
2. Complete the pre-module assessment.
3. View the recorded lecture.
4. Complete the post-module assessment.
5. Read/complete the supplementary materials and additional activities.
6. Complete the module quiz.
7. Once you have completed all five modules you will receive access to the following:
    a. The introduction videos
    b. The online student pretests
    c. Teaching material in the form of PowerPoints for all module content
    d. All supplemental material/worksheets for students' activities
    e. The online student posttest

Course Objectives:
1. Participants will be able to teach student how to communicate appropriately online
2. Participants will learn how to use technology to help students decide on postsecondary education
3. Participants will teach student how to apply for college, housing, and financial aid online
4. Participants will identify ways that students can follow up with materials submitted to colleges online

Required Materials:
There are no outside readings or materials required for this course. Handouts for each webinar session are located at the course site at the Idaho Training Clearinghouse LMS. Supplementary material is also available for each module.

Course Requirements:
1. Participation: Participants are required to complete the self-paced course, following the steps listed under 'Module Process' above.
2. Quizzes: All quizzes must be submitted through the Idaho Training Clearinghouse LMS.
https://idahotc.com/lms
> *All quizzes must be completed on the Idaho Training Clearinghouse Learning Management System on the date(s) specified in the course site. Students must earn an 80% score on each quiz to pass the course. Quizzes can be retaken until passed.
>> Module 1 Quiz (20 points)
>> Module 2 Quiz (20 points)
>> Module 3 Quiz (20 points)
>> Module 4 Quiz (20 points)
>> Module 5 Quiz (20 points)

3. Survey: Participants are required to complete a course satisfaction survey.

Grading:
This is a Pass/Fail course. No incompletes will be given. Late work will not be accepted.

1. Participants must earn an 80% score on each quiz to pass the course. Quizzes can be retaken until passed.
2. Participants must complete the online course satisfaction survey.

Learning Civility Clause & Academic Integrity:

In any learning environment, it is essential that all members feel as free and safe as possible in their participation. It is expected that everyone in this course will treat each other with mutual respect and courtesy, with an understanding that all of us (students, instructors, professors, guests, and teaching assistants) will be respectful and civil to one another in discussion, in action, in teaching, and in learning. Should you feel course interactions do not reflect an environment of civility and respect, you are encouraged to contact the instructor to discuss your concern. Additional resources for expression of concern or requesting support include the Dean of Students office and staff (208-885-6757), the UI Counseling & Testing Center's confidential services (208-885-6716), or the UI Office of Human Rights, Access, & Inclusion (208-885-4285). The University of Idaho has as one of its core values the ideal of academic honesty and integrity. University of Idaho students live and work in a collegiate community which emphasizes their responsibility for helping to determine and enforce appropriately high standards of academic conduct. The faculty of the University of Idaho expects all students to adhere to the highest standards of academic honesty, and to refrain from any action which infringes upon academic freedom of other members of the academic community. Please refer to the University of Idaho - Student Code of Conduct Article II-Academic Honesty.

University of Idaho (UI) Nondiscrimination Policy:

It is UI policy to prohibit and eliminate discrimination on the basis of race, color, national origin, religion, sex, sexual orientation and gender identity/expression, age, disability, or status as a Vietnam-era veteran. This policy applies to all programs, services, and facilities, and includes, but is not limited to, applications, admissions, access to programs and services, and employment. Such discrimination is prohibited by titles VI and VII of the Civil Rights Act of 1964, title IX of the Educational Amendments of 1972, sections 503 and 504 of the Rehabilitation Act of 1973, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, the Age Discrimination Act of 1975, the Age Discrimination in Employment Act Amendments of 1978, the Americans with Disabilities Act of 1990, the Civil Rights Act of 1991, other federal and state statutes and regulations, and university commitments (see Faculty Staff Handbook (FSH) 3060). Sexual harassment violates state and federal law and policies of the Board of Regents, and is expressly prohibited, as stated in FSH 3220. The University of Idaho also prohibits discrimination on the basis of sexual orientation, as stated in FSH 3215. The entire FSH can be accessed online at http://www.webs.uidaho.edu/fsh. Questions or concerns about the content and application of these laws, regulations or University policy may be directed to: the Office of Human Rights, Access & Inclusion (208-885-4285); Regional Office for Civil Rights, U.S. Department of Education in Seattle (206-220-7900); Equal Employment Opportunity Commission, Seattle District Office (206-220-6883); or Pacific Regional Office of Federal Contract Compliance Programs, U.S. Department of Labor in San Francisco (415-848-6969). Complaints about discrimination or harassment should be brought to the attention of the Office of Human Rights, Access & Inclusion (885-4285). Retaliation for bringing forward a complaint is prohibited by FSH 3810.

Accommodations for Students with Disabilities:

Reasonable accommodations are available for students who have documented temporary or permanent disabilities. All accommodations must be approved through the Center for Disability Access and Resources (CDAR) in order to notify your instructor(s) as soon as possible regarding accommodation(s) needed for the course.

- Phone: 208-885-6307
- Email: cdar@uidaho.edu
- Website: https://www.uidaho.edu/current-students/cdar